



Parish of St Mary's Summerstown



Parish Safeguarding Officer role

Approved by PCC on 28th September 21. To be reviewed annually
Latest review: 10th February 2024

The Parish Safeguarding Officer (PSO) is the key link between the Diocese and the parish(es) concerning safeguarding matters. She/he will have an overview of all church activities involving children, young people and vulnerable adults and will seek to ensure the implementation of safeguarding policy. The role can be taken by one person or the role shared, for example with one person covering children and the other vulnerable adults.

The key tasks of the PSO are to:

- have an overview of all church activities involving children and vulnerable adults and keep a record of these activities
- be familiar with Diocesan safeguarding guidance and ensure that leaders of activities are fully aware of, and are implementing, this guidance
- liaise with the Incumbent over safeguarding issues
- keep in touch with the leaders of all activities and offer them advice and support over safeguarding matters
- liaise as necessary with the Diocesan Safeguarding Adviser (DSA). Report all concerns or allegations against church officers to the DSA
- attend Diocesan safeguarding training offered for PSOs
- assist with safeguarding training in the parish as appropriate
- attend a meeting of the church leadership (PCC) at least annually to ensure that safeguarding issues are discussed and that the church leadership adopts the annual Church Safeguarding Policy
- ensure that the Church Safeguarding Policy and contact details are displayed on all church premises
- keep good records of any safeguarding concerns that may arise, and ensure that others do the same
- promote inclusiveness in places of worship and within church activities
- keep the church leadership informed of good safeguarding practice
- undertake a regular parish safeguarding self-assessment in the format offered by the Diocese.